



Agenda for a Regular Meeting of the  
Finance Committee of the Common Council of the City of Hudson  
Monday, August 19, 2019  
6:30 p.m.  
Council Chambers of City Hall, 505 Third Street

1. Call to Order
2. Discussion and Possible Action on Minutes from August 5, 2019
3. Discussion and Possible Action on Claims in the amount of \$1,085,256.28.
4. Discussion and Possible Action on Approving the Operator License applications submitted by Lisa Anderson, Daniel Anderson-Jones, Isabella Bronson, Emma Gannon, Matthew Leach, Garret Lokken, Andrew Peterson, Breann Schieck and Alysia Sullivan.
5. Discussion and Possible Action on Approving the Secondhand Dealer Mall licenser application submitted by Backroom Vintage, 226 Locust Street and Nostalgia, 1901 Ward Avenue for the licensing period of August 20, 2019 to June 30, 2021.
6. Discussion and possible action on approving Change Order #1 in the amount of \$34,723 for the storm water improvements at 10<sup>th</sup> Street and St. Croix Street.
7. Discussion and possible action on approving the bid received from Neo Electrics in the amount of \$29,989 for the installation of streetlights associated with the 2019 Street Light Replacement project.
8. Discussion and possible action on approving the plans, specs and authorization to proceed with bids for the Walnut Street Improvement project.
9. Discussion and possible action on rejecting the bids received for the Grandview Park Restroom Facility and authorization to re-bid the project.
10. Discussion and possible action on approving the agreement with CWS Security Watch to install a door system at the police department and funding in the amount of \$30,000 for the new door system at the police department.
11. Items for Future Agendas
12. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star Observer on August 16, 2019. Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL  
CITY OF HUDSON, WISCONSIN  
Monday, August 5, 2019

UNAPPROVED

Meeting called to order by Mayor Rich O'Connor at 6:30 pm.

PRESENT: Mayor Rich O'Connor and Alderpersons Bill Alms, Joyce Hall and Randy Morrisette II.

ABSENT: None

OTHERS PRESENT: Cathy Munkittrick, Jim Webber, Alison Egger, Mike Mroz, Mike Johnson, Jennifer Rogers, Geoff Willems, Scott St. Martin, Sarah Atkins Hoggatt and others.

MINUTES: MOTION by Hall, second by Morrisette, to approve the minutes of the July 15, 2019, Finance Committee meeting. Ayes (4). MOTION CARRIED.

CLAIMS: MOTION by Hall, second by Alms, to recommend the payment of the following claims:

COUNCIL CLAIMS – August 5, 2019

Fund		A/P Amounts	P/R Amounts	Totals
100	General	131,974.69	146,631.29	278,605.98
235	Room Tax & Comm Subs	2,650.00		2,650.00
290	Police Donation	42.18		42.18
451	2017 & 2018 Cap Projects	40,053.75		40,053.75
452	2019 & 2020 Cap Projects	9,238.59		9,238.59
620	Parking	2,123.99	1,221.68	3,345.67
630	Ambulance	4,057.24	26,131.00	30,188.24
640	Storm Sewer	8,880.03	3,211.66	12,091.69
	<b>Totals</b>	<b>\$199,020.47</b>	<b>\$177,195.63</b>	<b>\$376,216.10</b>

Ayes (4). MOTION CARRIED.

OPERATOR'S LICENSES: MOTION by Alms, second by Hall, to recommend approval of the issuance of Two (2) Operator Licenses for the period of August 6, 2019 to June 30, 2021 to: Maxwell Dotseth and Jessica Svien contingent on payment of any outstanding debt owed to the City and successful completion of the background check. Ayes (4). MOTION CARRIED.

AMUSEMENT DEVICE OWNER'S LICENSE: MOTION by Alms, second by Hall, to recommend approval of the issuance of One (1) Amusement Device Owner's License for the period of August 5, 2019 to June 30, 2020 to Gary D Anderson, Twin States Music and the 40 games listed on the application, contingent on payment of any outstanding debt owed to the City and successful completion of a background check. Ayes (4). MOTION CARRIED

PROSPECT PARK STAIRS: MOTION by Alms, second by Hall to move the installation of steps for access to Prospect Park to the Public Safety Committee for review before approving funds in the amount of \$14,953.54 from the 2019 Sidewalk Capital Improvement Fund. Ayes (4). MOTION CARRIED

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL  
CITY OF HUDSON, WISCONSIN  
Monday, August 5, 2019

SPRAY PATCH MATERIAL: MOTION by Hall, second by Alms to recommend approval of the reallocation of funds from the 2019 Street Maintenance Capital Improvement Fund in the amount of \$15,000 for the purchase of spray patch material. Ayes (4). MOTION CARRIED

WALNUT STREET FROM 1ST TO BRIDGE LETTER OF ENGAGEMENT: MOTION by Alms, second by Hall to recommend approval of the use of funds from the 2019 Street Maintenance Capital Improvement fund in the amount of \$11,900.00 for the Letter of Engagement with Bolton and Menk for the development of plans and specifications to reconstruct Walnut Street from 1<sup>st</sup> Street to the Bridge. Ayes (4). MOTION CARRIED

PUBLIC WORKS PICKUP TRUCK: MOTION by Morrisette, second by Hall to recommend approval of the purchase of a used pickup truck up to \$15,000.00 with funding from the 2019 Public Works Equipment Capital Improvement Fund. Ayes (4). MOTION CARRIED

11<sup>TH</sup> STREET BRIDGE EXPANSION STUDY: MOTION by Morrisette, second by Alms to recommend approval of Letter of Engagement with SEH on the 11<sup>th</sup> Street Bridge Expansion Study. Ayes (4). MOTION CARRIED

VINE STREET SAFETY/PRELIM OPTION & CARMICHAEL ROAD CONCEPT (VINE TO COULEE): MOTION by Morrisette, second by Alms to recommend approval of Letter of Engagement with SEH on Vine Street Safety/Prelim Options and Carmichael Road Concept (Vine to Coulee). Ayes (4) MOTION CARRIED

ASSESSMENT MAPPING PROJECT: MOTION by Morrisette, second by Hall to recommend the approval of Letter of Engagement with A/Ca on Assessment Mapping Project. Ayes (4). MOTION CARRIED

NATIONAL LEAGUE OF CITIES MEMBERSHIP: MOTION by Morrisette, second by Alms to recommend postponing action on renewing the National League of Cities Membership. Ayes (4). MOTION CARRIED

COMPREHENSIVE PLAN 2030 UPDATE: MOTION by Morrisette, second by Alms to recommend approval of agreement with SEH for the City of Hudson's 2030 Comprehensive Plan Update. Ayes (4). MOTION CARRIED

ST. CROIX EMS VEHICLE AND EQUIPMENT: NO MOTION

FUTURE AGENDA ITEMS: None

ADJOURNMENT: MOTION by Morrisette, second by Alms, to adjourn at 6:53 p.m. Ayes (4). MOTION CARRIED.

Alison Egger  
Finance Director



SUBMITTED TO: Finance Committee  
DATE: August 19, 2019  
SUBMITTED BY: Kathy Edwards, Accountant

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COUNCIL CLAIMS - August 19, 2019				
Fund		A/P Amounts	P/R Amounts	Totals
100	General	127,679.99	125,036.36	252,716.35
235	Room Tax & Comm Subs	42,577.17		42,577.17
280	Park Dedication Fees	932.00		932.00
290	Police Donation	132.22		132.22
450	Capital Projects	10,133.08		10,133.08
451	2017 & 2018 Cap Projects	74,005.00		74,005.00
452	2019 & 2020 Cap Projects	656,070.99		656,070.99
620	Parking	6,803.26	1,516.93	8,320.19
630	Ambulance	5,233.89	28,561.18	33,795.07
640	Storm Sewer	2,860.60	2,520.56	5,381.16
860	Tax Agency	1,193.05		1,193.05
	<b>Totals</b>	<b>\$ 927,621.25</b>	<b>\$ 157,635.03</b>	<b>\$ 1,085,256.28</b>



SUBMITTED TO: Finance/Common Council

DATE: August 19, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application(s) for Operator's Licenses

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**ISSUE:**

Applications for Operator's Licenses are on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the licenses will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

**STAFF RECOMMENDATION:**

Approve the issuance for 10 new Regular Operator Licenses for the period of August 20, 2019 to June 30, 2021 to the following applicants:

Lisa Anderson  
Daniel Anderson-Jones  
Isabella Bronson  
Emma Gannon  
Benjamin Golden  
Matthew Leach  
Garret Lokken  
Andrew Peterson  
Breann Schieck  
Alysia Sullivan



SUBMITTED TO: Finance/Common Council

DATE: August 19, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application for Secondhand Article Dealer

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**ISSUE:**

Applications for Secondhand Article Dealers are on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the license will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

**STAFF RECOMMENDATION:**

Approve the issuance of a Secondhand Article Mall/Flea Market Dealer for the licensing period of August 20, 2019 to June 30, 2021 to the following applicants:

Business Name	Address
Backroom Vintage	226 Locust Street
Nostalgia	1901 Ward Ave. Ste. 272



Michael Mroz  
Public Works & Parks Director  
505 Third Street  
Hudson, Wisconsin 54016  
ph: 715-716-5746 5 fx: (715)386-3385

**TO:** Common Council/Finance Committee

**FROM:** Michael Mroz; Public Works Director

**DATE:** August 19, 2019

**SUBJECT:** Approve Change Order #1 in the amount of \$34,723.00 for the storm water improvements at 10<sup>th</sup> St. & St. Croix Street

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**BACKGROUND:**

City Staff received notice of a stormwater issue on the northwest corner of 10<sup>th</sup> Street and St. Croix. As you will see the water is ponding in front of the pedestrian ramp causing walker to either jump the water or walk on the adjacent property. Staff has since developed a plan to eliminate the problem (see attached). The total project cost to perform the work is \$34,723.00 and will be completed by Albrightson Excavating, who was awarded the bid for the 2019 Storm Water Repair project.



**FUNDING SOURCE:**

Funding for the project will come out of the Storm Water Utility Capital Outlay. Current balance in the line item is \$62,662.00.

**RECOMMENDED ACTION:**

Staff recommends approving change order number 1 in the amount of \$34,723.00 to be included in the 2019 Storm Water Repair Project.

Owens  
Engineer  
Contractor  
Contractor's Bonding Co.

## CHANGE ORDER NO. 1

PROJECT: 2019 Storm Sewer Repairs  
BMI PROJECT NO.: N12.118294

DATE: 7/20/2019

OWNER: City of Hudson, WI  
CONTRACTOR: Albrightson Excavating

DESCRIPTION: This change order adds another project location onto the 2019 Storm Sewer Repair Project. The work involved is to regrade and add a storm sewer structure to the intersection of 10th Street and St Croix Street to correct a drainage issue.

Item No.	Description	Estimated Quantity	Unit	Unit Price	Change in Contract Amount
1	MOBILIZATION	1	LS	3680. <sup>00</sup>	\$3680. <sup>00</sup>
2	TRAFFIC CONTROL	1	LS	4900. <sup>00</sup>	\$4900. <sup>00</sup>
3	CONNECT TO EXISTING STRUCTURE (CORE CUT)	1	EA	\$1,750.00	\$ 1,750.00
4	12" RCP STORM SEWER, CLASS 5, 0'-10' DEEP	34	LF	147. <sup>00</sup>	\$4998. <sup>00</sup>
5	2'x3' CB, INCL CSTG AND HDPE ADJ RINGS (DETAIL STO-10)	1	EA	3240. <sup>00</sup>	\$3240. <sup>00</sup>
6	REMOVE AND REPLACE CONCRETE CURB AND GUTTER (D30)	42	LF	\$85.00	\$ 3,570.00
7	REMOVE AND REPLACE ASPHALT STREET	100	SY	78. <sup>00</sup>	\$7800. <sup>00</sup>
8	REMOVE AND REPLACE CONCRETE SIDEWALK (4-INCH)	7	SY	190. <sup>00</sup>	\$1330. <sup>00</sup>
9	CURB RAMP DETECTABLE WARNING FIELD NATURAL PATINA	16	SF	98. <sup>00</sup>	\$1568. <sup>00</sup>
10	BASE AGGREGATE DENSE (1 1/4")	6	TN	42. <sup>00</sup>	\$252. <sup>00</sup>
11	STORM DRAIN INLET PROTECTION PER DETAIL ERO-8	1	EA	\$250.00	\$ 250.00
12	TOPSOIL BORROW (LV)	5	CY	120. <sup>00</sup>	\$ 600. <sup>00</sup>
13	SEEDING (WisDOT MIX NO. 30)	1	LB	225. <sup>00</sup>	\$ 225. <sup>00</sup>
14	SOIL STABILIZER (TYPE A)	20	SY	28. <sup>00</sup>	\$560. <sup>00</sup>
TOTAL CHANGE ORDER NO. 1					\$ -5,670.00

34,723.<sup>00</sup>

Original Contract Amount \$ 126,058.00  
Change Order No. 1 \$ -  
Revised Contract Amount \$ 126,058.00

APPROVED:

Albrightson Excavating

Name

*Craig Myers*

Title

*Sup*

Date

8/7/19

Bolton & Menk, Inc.:

Name

Title

Date

City of Hudson:

Michael Mroz

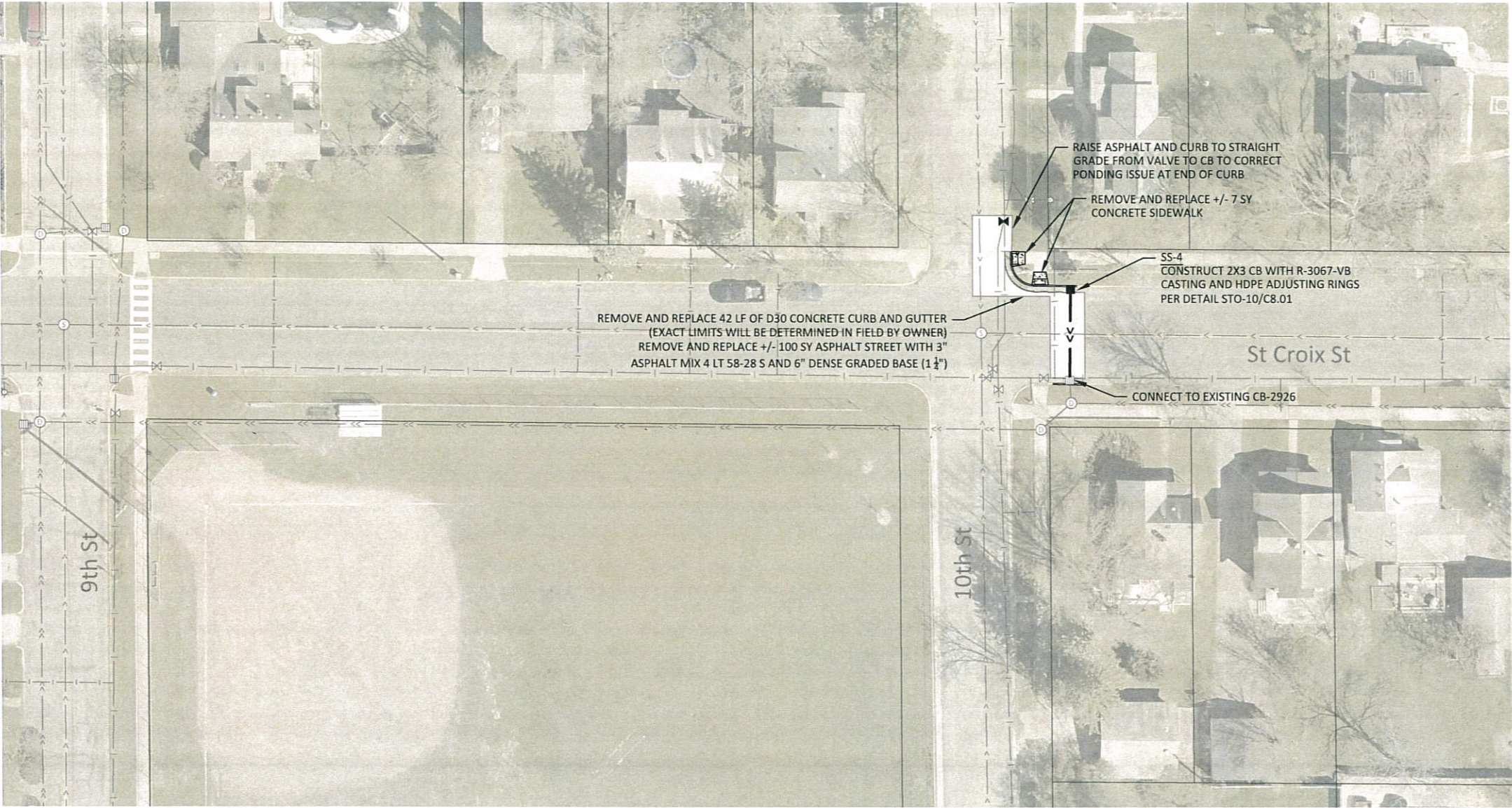
Title

Date





DRAFT



ALIGNMENT: STRM-3  
PROFILE VIEW: PV-STRM-3-(3)  
DRAWING SCALE: 25  
VERTICAL SCALE: 5

110		110
	(EX CB - 2926) STA 0+08.4 R=100.00 I=97.80' 12" N	(MH - 6) STA 0+42.1 R=100.00 I=98.00' 12" S
105		105
100		100
95	34' 12" RCP @ 0.59%	95
90		90



**BOLTON  
& MENK**

2035 COUNTY ROAD D EAST  
MAPLEWOOD, MINNESOTA 55109  
Phone: (651) 704-9970  
Email: [Maplewood@bolton-menk.com](mailto:Maplewood@bolton-menk.com)  
[www.bolton-menk.com](http://www.bolton-menk.com)

DESIGNED	NO.	ISSUED FOR	DATE
MSN		BID	06/21/2019
DRAWN			
DJT			
CHECKED			
MSN			
CLIENT PROJ. NO.			
118294			

HUDSON, WISCONSIN  
2019 STORM SEWER REPAIRS





Michael Mroz  
Public Works & Parks Director  
505 Third Street  
Hudson, Wisconsin 54016  
ph: 715-716-5746 5 fx: (715)386-3385

**TO:** Common Council/Finance Committee

**FROM:** Michael Mroz; Public Works Director

**DATE:** August 19, 2019

**SUBJECT:** Approve the bid received from Neo Electric in the amount of \$29,989.00 for the installation of Street Lights on Stageline Road – 2019 Street Light Replacement Project

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**BACKGROUND:**

Bid opening was held on Wednesday, August 14, 2019 for the 2019 Street Light Replacement project, per the city's procurement policy.

The work involves the removal of 48 Street Light poles and fixtures on Stageline Road, east of Carmichael Road. The luminaires and nodes from the existing poles will be reused on the new poles. NOTE: This will complete the replacement of all aluminum poles to stainless steel.

CONTRACTOR	LUMP SUM BID
NEO ELECTRIC	\$29,989.00
B & B ELECTRIC	\$44,400.00
NEI ELECTRIC	\$49,250.00
SIMON ELECTRIC	\$49,740.00

**FUNDING SOURCE:** 2019-2020 Capital Improvement fund – Balance \$32,000

Note: The Street light poles, bases, truss arms have been purchased by the city.

**RECOMMENDED ACTION:** Recommend accepting the bid received from Neo Electric in the amount of \$29,989.00 for the 2019 Street Light Replacement Project.



Michael Mroz  
Public Works & Parks Director  
505 Third Street  
Hudson, Wisconsin 54016  
ph: 715-716-5746 5 fx: (715)386-3385

**TO:** Common Council

**FROM:** Michael Mroz; Public Works Director

**DATE:** August 1, 2019

**SUBJECT:** Approve the plans and authorization to proceed with the advertisement for bids for the Walnut Street Improvement Project

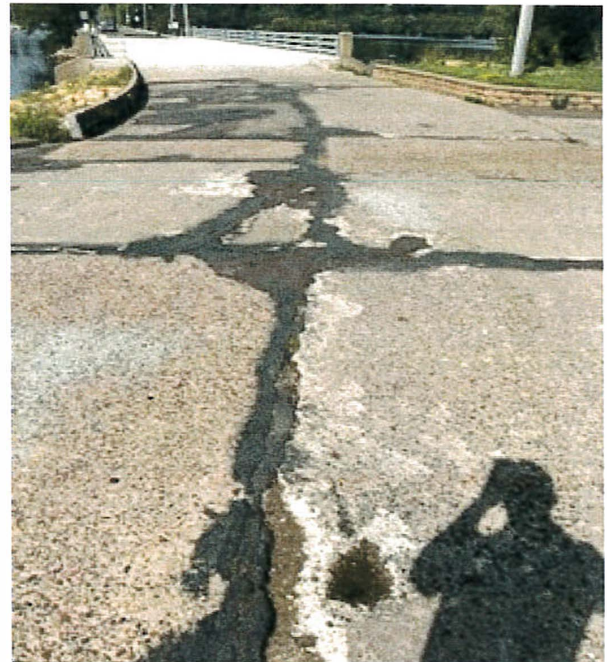
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**BACKGROUND:**

Staff has identified the replacement of Walnut St. from the Hudson Arch to the Walnut St. Bridge as a high priority project due to the high concentration of people in this area and this being one of the main attractions of the City.

The Common Council has since approved an LOE with Bolton and Menk to develop plans, draft specifications, and execute the project during the Fall of 2019.

Attached you will find a preliminary plan set to show the scope of the project. The road will be narrowed to 20' wide which will reduce costs but still allow maintenance vehicles and pedestrians to safely use the road.



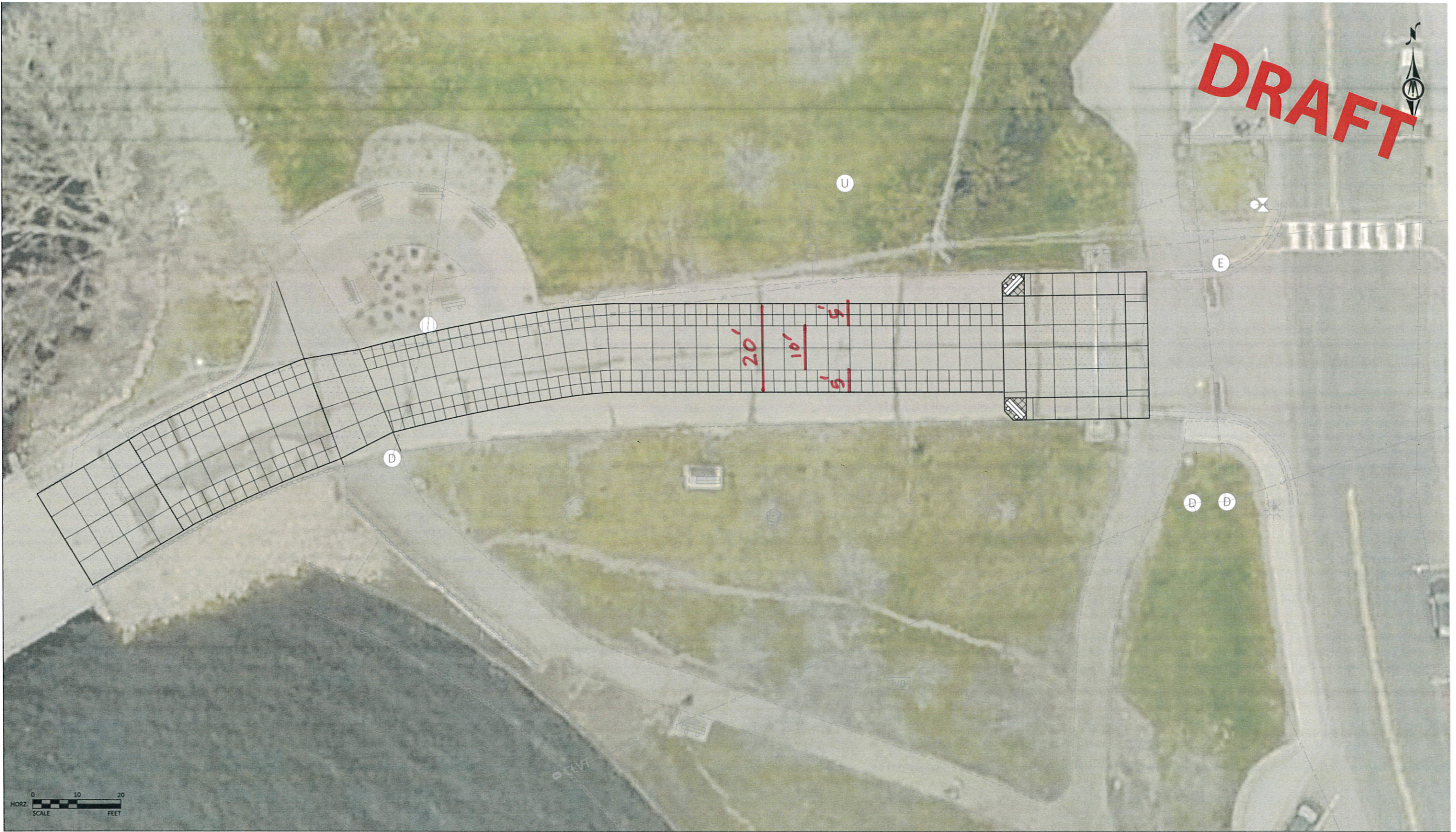
**FUNDING SOURCE:**

Funding for the reconstruction will come from the 2019 Street Maintenance Capital Improvement fund. Current balance is \$95,151.00.

**RECOMMENDED ACTION:**

Following discussion, approval of the plans and authorization to proceed with the advertisement for bids for the Walnut Street Improvement Project is warranted.









Michael Mroz  
Public Works & Parks Director  
505 Third Street  
Hudson, Wisconsin 54016  
ph: 715-716-5746 5 fx: (715)386-3385

**TO:** Common Council/Finance Committee

**FROM:** Michael Mroz; Public Works Director

**DATE:** August 19, 2019

**SUBJECT:** Reject bids received for the Grandview Park Restroom Facility and authorization to re-bid the project with the approved changes

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**BACKGROUND:**

The Bid opening was held on Wednesday, July 10, 2019, per the city procurement policy, for the Grandview Park Restroom Facility.

Three bids were received as follows:

Derrick Construction	\$334,500
Ross & Associates	\$339,000
Market & Johnson	\$349,800

The funds allocated for this project through Park Dedication fees and other funding sources was \$250,000.

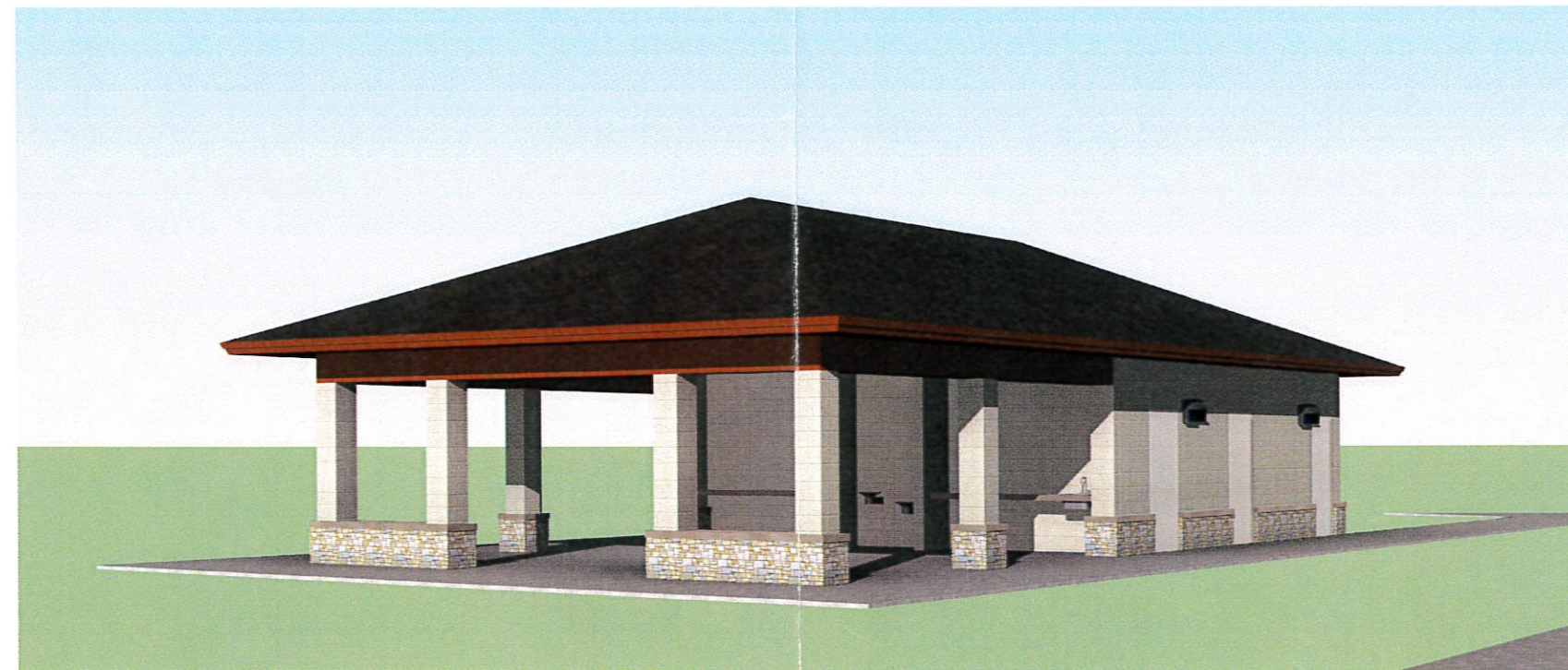
The Park Board and staff recommended rejecting bids and changing some of the construction materials and design to reduce the estimated costs of the pavilion. Two major changes that will drastically reduce costs is the replace the stone veneer with rock face block and the elimination of four posts by going to a gable end structure on the picnic shelter side. Small changes to the concrete plan should also reduce the price. Plans to re-bid the shelter in early 2020 is recommended.

**FUNDING SOURCE:**

Park Dedication Fees, reallocation of capital funds for the Buckeye Garage improvements.

**RECOMMENDED ACTION:**

Recommend rejecting the bids received for the Grandview Park restroom facility and to re-bid the project in 2020 with changes to the design.



## GRANDVIEW PARK PAVILION

2019-04-22

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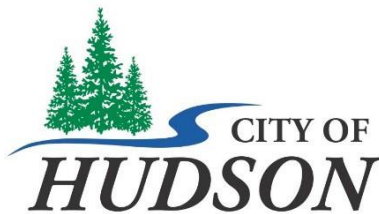
CONCEPT IMAGES

elliot architects | Design[ed] to be more. | 86 coulee road, suite 200, hudson, wi 54016 | [elliottarchitects.com](http://elliottarchitects.com) | 715 386 8303









SUBMITTED TO: Public Safety Committee  
DATE: August 19, 2019  
SUBMITTED BY: Chief Geoff Willems  
REGARDING: Police Department Security Door System

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**ISSUE:** At the July 15 council meeting, council authorized \$26,000 for a replacement system with CWS Security. However, there were issues with the contract. Those issues have since been resolved and is back for consideration.

The door system had a catastrophic failure on July 26, 2019 and has been nonfunctional since that day. The only way to secure the doors was to lock the building down. This meant the front door had to be propped open during business hours and after hours, the only access to the police department was through the garage door in the basement. Consequently, garage door openers were purchased for every employee at a total cost of \$1,000 (33 openers).

Since the previous contractor (Transalarm) would not respond, CWS Security was called for an on-site evaluation on whether they could repair the system. CWS Security spent 4 hours at our location for the service call.

I would like to request \$30,000 for the new system, as well as these added costs incurred for approval.

**STAFF RECOMMENDATION:** Approve vendor change and upgraded system of existing doors for the police department.





2028 US Hwy 8  
St. Croix Falls, WI 54024  
[www.CWSsecuritywatch.com](http://www.CWSsecuritywatch.com)  
Phone: 715-483-0083 Fax: 715-483-9876

Revision: 1  
Date: 04/12/19

### City of Hudson

Attention: Bryan

505 3rd Street  
Hudson WI, 54016  
St. Croix County

E-mail: [bwatson@ci.hudson.wi.us](mailto:bwatson@ci.hudson.wi.us)

Premises Phone: 715-245-8427

*Main Quote*

### Reference: Door Access- all Existing Doors and (5) New Doors

SYSTEM COMPONENTS		Qty	Price
1.	Provide necessary cabling, conduit and other consumables	1	\$ 661.81
2.	DMP-550 Network Panel	1	\$ 765.10
3.	Keypad	3	\$ 866.78
4.	Panel Transformer	1	\$ 18.38
5.	Panel Back-up Battery	1	\$ 28.00
6.	Key Fob (Keyring Style) (Pack of 10)	6	\$ 446.25
7.	Proxy Patch (sticker) (Pack of 10)	6	\$ 625.80
8.	USB i-reader	1	\$ 448.18
9.	734 Door Module (12 existing doors)	12	\$ 1,957.20
New Doors (5)			
10.	734 Door Module	5	\$ 815.50
11.	3 New Readers (use 2 existing)	3	\$ 333.59
12.	9600 Door Strike	1	\$ 406.23
13.	5200 Door Strike w/ Face Plate	4	\$ 629.72
14.	Smp5 Power Supplies for Doors	2	\$ 216.62
15.	Back-up Battery for SMP5 Power Supplies	4	\$ 112.00
16.	24 Volt Transformer	2	\$ 64.51

~~Virtual Keypad Proposal (Attached to email)~~

### New Doors

1. Bsmt Utility Room Door (Where security panel is located)
2. Second Floor Stairwell Door
3. Server Room Door
4. Police Garage Service Entrance Door
5. Armory Door

PAYMENT TERMS
1 50% down-payment is required before start of project
2 Payment terms to be Net 15 Days
3 Commercial projects or jobs exceeding 30 days in duration may require progress payments.

*The prices included with this proposal are valid for 90 days from the time of receipt.*

PRICE	
Equipment Costs	\$ 8,395.64
Installation Costs	\$ 5,271.29
Activation Costs	\$ -
Tax	\$ -
<b>TOTAL COST</b>	<b>\$ 13,666.93</b>
50% Deposit	\$ 6,833.46



2028 US Hwy 8  
St. Croix Falls, WI 54024  
[www.CWSsecuritywatch.com](http://www.CWSsecuritywatch.com)  
Phone: 715-483-0083 Fax: 715-483-9876

Revision: 3  
Date: 04/18/19

### City of Hudson

Attention: Brian

505 3rd Street  
Hudson WI, 54016  
St. Croix County  
Premises Phone: 715-245-8427

E-mail: [bwatson@ci.hudson.wi.us](mailto:bwatson@ci.hudson.wi.us)

*Optional Doors*

### Reference: Door Access- Optional/Additional Doors

SYSTEM COMPONENTS		Qty	Price
1.	Provide necessary cabling, conduit and other consumables	1	\$ 636.81
Four (4) Detective Offices & two (2) Admin offices			
2.	734 Door Module	6	\$ 978.60
3.	4 New Readers	6	\$ 667.17
4.	5200 Door Strike w/ Face Plate	6	\$ 944.58
5.	Smp5 Power Supplies for Doors	3	\$ 324.92
6.	Back-up Battery for SMP5 Power Supplies	6	\$ 168.00
7.	24 Volt Transformer	3	\$ 96.76
Library Doors, Six (6)			
8.	Mag Lock- Back/Police Entry Doors	2	\$ 448.00
9.	734 Door Module	6	\$ 978.60
10.	Readers- Main Library door, no reader.	5	\$ 555.98
11.	5200 Door Strike w/ Face Plate	2	\$ 314.86
11.	9600 Door Strike	1	\$ 406.23
12.	Smp5 Power Supplies for Doors	2	\$ 216.62
13.	Back-up Battery for SMP5 Power Supplies	4	\$ 112.00
14.	24 Volt Transformer	2	\$ 64.51
15.	Magnets for front doors	2	\$ 124.00

### PAYMENT TERMS

- 1 50% down-payment is required before start of project
- 2 Payment terms to be Net 15 Days
- 3 Commercial projects or jobs exceeding 30 days in duration may require progress payments.

*The prices included with this proposal are valid for 90 days from the time of receipt.*

### PRICE

Equipment Costs	\$ 7,037.62
Installation Costs	\$ 4,393.03
Activation Costs	\$ -
Tax	\$ -
<b>TOTAL COST</b>	<b>\$ 11,430.65</b>
50% Deposit	\$ 5,715.33

### TERMS OF AGREEMENT

This Agreement is between the City of Hudson (hereinafter "Client") and CWS Security Watch, LLC ("CWS"), and establishes the terms of CWS providing Door Access Locking System at the Hudson Police Department located at 101 Vine St. Hudson, WI 54016. This Agreement explains Client's duties and responsibilities to CWS and CWS's duties and responsibilities to Client.

1. Client agrees to the agreements and conditions printed on this Agreement and acknowledges that Client has read and understands each. Client agrees that CWS is not an insurer and that CWS's obligations are governed by this Agreement.
2. This is not a binding agreement until it has been accepted by an authorized representative of CWS. If it is not accepted, CWS's only liability will be to refund any amount that Client has paid to CWS according to this Agreement.
3. Client may cancel this Agreement upon 30 days written notice to CWS.
4. The Client is purchasing hardware and software and installation thereof for a security locking system for the Client's Police Department. Attached hereto and incorporated herein by reference are quotes dated 4.12.19 Revision 1 and 4.18.19 Revision 3 which list the hardware and software to be provided by CWS, the price of the hardware, software and the installation, and the terms of payment which the parties have agreed to. The hardware and software are under manufacturer's warranty for one year from installation which CWS will honor. The manufacturer's warranty does not cover acts of god that cause the equipment or system to fail. CWS provides a one-year warranty on its installation for one year from the date of installation. CWS provides an on-call technical help, which can be reached after hours by calling the CWS office and following the prompts. As the dealer of the software, CWS is notified of any bug fixes or software upgrades. CWS will administer any and all bug or security fixes with a direct connect to the panel.
5. Client acknowledges that effective maintenance of equipment requires Client's cooperation, therefore, Client agrees:
  - a. To inspect and maintain the equipment according to established codes and procedures provided by CWS.
  - b. To notify CWS immediately of anything wrong with the equipment.
  - c. To avoid doing anything which might damage the safety equipment or make it difficult to use.
  - d. To be solely responsible for complying with local codes and requirements.

6. Client understands and acknowledges that CWS, upon 5 days written notice, may immediately cease its services for the lock system:
  - a. If CWS is legally prevented from servicing the system.
  - b. If Client fails to make any payments to CWS when due including electric service and telephone service.
  - c. If CWS or other appropriate third party is prevented from making repairs or maintenance on the system.
7. This Agreement may not be assigned by Client or by CWS except upon prior written consent by CWS and the Client.
8. This Agreement constitutes the entire agreement between Client and CWS relating to the City's purchase of hardware and software for a door security locking system and CWS's installation of such hardware and software and supersedes any and all prior agreements and representations, written or oral, regarding the subject matter hereof. The parties agree that all past agreements and representations are merged into this writing, and this Agreement sets forth the entire understanding of the parties. Modifications, waivers and approvals required from or given by either party hereto shall be effective only if in writing or signed by such party. If a court of competent and final jurisdiction shall hold any provision of this Agreement to be invalid, the same shall not affect in any respect whatsoever the validity of the remainder of this Agreement. This Agreement may be executed in one or more counterparts. This Agreement may be converted into an electronic media for storage purposes and in the event of any dispute or litigation, a copy of this Agreement produced from any such electronic media may serve as an original.

City of Hudson

CWS Security Watch LLC

\_\_\_\_\_  
Rich O'Connor, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
CWS Security Watch, LLC

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Jennifer Rogers, City Clerk

\_\_\_\_\_  
Date